Dear Family of December Degree Candidate,

Congratulations on your student’s expected completion of a degree from Cornell University! We are pleased to invite you to a special event honoring your student’s achievement.

**UNIVERSITY EVENT:** The university is planning a formal recognition ceremony and asks students to RSVP to attend.

**Recognition Ceremony & Reception for all December Graduates**
Saturday, December 16 • 10:00am–12:00pm • Barton Hall

- **Schedule:** 10:00–11:15am ceremony with procession, followed by informal reception 11:15- noon
- **Guests:** doors open 9:00am, no tickets required, no limit to number of guests
- **Parking:** see enclosed map for parking locations, passenger unloading area, and accessible entrance
- **Livestream:** begins 10:00am at [www.cornell.edu/video](http://www.cornell.edu/video)
- **Website:** [www.commencement.cornell.edu/december](http://www.commencement.cornell.edu/december) for all event details, links, map, and more

Your student will receive an email with instructions to order cap & gown and to RSVP for the Recognition Ceremony.

**CAP & GOWN:** Students must ORDER online by 11/15 at [www.commencement.cornell.edu/december](http://www.commencement.cornell.edu/december)

**RSVP:** Students must RSVP online by 12/14 at [www.commencement.cornell.edu/december](http://www.commencement.cornell.edu/december)

Students must arrive at Barton Hall 9:00–9:30am, wearing cap & gown, to register and assemble for the procession. During the ceremony, each student's name is announced as they cross stage and receive congratulations from their college dean. Professional photographs are taken of each student while on stage, and again after exiting the stage. Students may continue wearing their cap & gown at the reception, following the ceremony, to take personal photographs with family and friends. However, regalia must be returned by noon, before leaving Barton Hall. Diplomas will be mailed in February.

**COLLEGE EVENTS:** The following colleges are hosting additional events and ask their students to RSVP accordingly.

- **School of Industrial and Labor Relations (ILR)** – *Informal Reception for ILR Graduates & Families*
  Friday, December 15, 3:30–4:30pm, Ives Hall, Room 281 Doherty Lounge
  RSVP for this event due 12/11 from ILR students: ilr_oss@cornell.edu or 607-255-2223

- **College of Agriculture and Life Sciences (CALS)** – *Continental Breakfast for CALS Graduates & Families*
  Saturday, December 16, 7:30–9:00am, Statler Hotel, Terrace Restaurant
  RSVP for this event due 12/8 from CALS students: [http://cals.cornell.edu/academics/registrar/commencement/january-rsvp/](http://cals.cornell.edu/academics/registrar/commencement/january-rsvp/)

- **School of Hotel Administration (SHA)** – *Celebratory Breakfast for SHA Graduates & Families*
  Saturday, December 16, 8:00–9:00am, Statler Hotel, 2nd Floor Ballroom
  RSVP for this event due 12/8 from SHA students: [https://hotelschool.cornell.edu/students/rsvp.html](https://hotelschool.cornell.edu/students/rsvp.html)

You and your graduate are invited to attend the spring University Commencement Ceremony on Sunday, May 27, 2018. Information detailing events for the weekend will be mailed to you in January. Please visit the Commencement website at [www.commencement.cornell.edu](http://www.commencement.cornell.edu) for more information about both the December and May ceremonies.

Sincerely,

Connie Mabry
Director of University Commencement Events

Enclosures
Cornell University Recognition Event for December Graduates

- **BARTON HALL**, Garden Ave
- main entrance – wheelchair-accessible, no stairs
- may drop off passengers here before parking

Parking

**JUDD FALLS RD**
**PLANTATIONS RD**
**FOREST HOME DR**
**OAK AVENUE**
**H O Y R D**
**D A T A C A M P**
**C A M P U S R D**
**C A M P U S R D**
**S A C K N E R R R D**
**S A C K N E R R R D**
**J U D D F A L L S R D**
**J U D D F A L L S R D**
**P I N E T R E E R D**
**C A R P E N T E R R D**
**D R Y D E N R D (R O U T E 3 6 6)**
University Recognition Event for December ’17 Graduates
Saturday, December 16, 2017
Barton Hall

www.commencement.cornell.edu

Student Checklist

Prior to Recognition Event

☐ Oct 1 - Nov 15
ORDER CAP & GOWN
*** deadline is Nov 15 ***

☐ Oct 1 - Dec 14
RSVP on Commencement website by 12/14 to attend Univ. Recognition Event

☐ Oct 1 - Dec 8
RSVP to college by 12/8 to attend separate college event: Ag & Life Sciences (CALS) Hotel School ILR School

☐ Dec 14 - Dec 15
Pick up CAP & GOWN
163 Day Hall, 10am-5pm

Dec 16, Recognition Event

Students arrive at Barton Hall 9:00-9:30am in cap & gown to check in at college table, receive name card, and line up with college for the procession

Return CAP & GOWN in Barton Hall by noon

Guest Information

• DOORS OPEN at 9am; event is 10am until noon.

• NO TICKETS, no guest limit.

• PARKING in Hoy Garage and areas near Barton Hall. map

• ACCESSIBILITY: To reduce walking distance & avoid stairs, drop off passengers at Barton Hall’s wheelchair-accessible main entrance on Garden Avenue before parking. Floor seating is available and does not need to be reserved in advance. Sign language interpreter at ceremony, and livestream is closed-captioned.

• LIVESTREAM: Family & friends may watch the 10am ceremony online at www.cornell.edu/video

• LODGING & DINING available on campus at The Statler Hotel and area hotels & restaurants listed at www.visitithaca.com.

• Announcements & class rings at www.balfour.com/cornell and The Cornell Store. flyer

• Diplomas mailed in February. Frames at The Cornell Store.

• December graduates invited to walk in spring Commencement.

BARTON HALL
December 16, 2017

9:00am - 9:30am
Families arrive at Barton Hall

9:00am - 9:30am
Students arrive at Barton Hall to register, receive instructions, and assemble for procession

10:00am - 11:15am
Recognition Ceremony
begins promptly at 10:00am with a formal procession
live stream: www.cornell.edu/video

11:15am - Noon
Reception
informal reception with coffee & light refreshments

Students must return caps & gowns in Barton Hall by noon

Office of Commencement Events
607-255-9541
commencement@cornell.edu

More information online at www.commencement.cornell.edu

Announcements
Class Rings
Parking & Seating
Photographs
Commencement 2018

Professional photos are taken of each student crossing stage. The following week, Grad Images will email students with a link to view and purchase photos, if desired.
DECEMBER 2017
GRADUATES

Now’s the time to order your Cornell graduation announcements & class rings!

A. Personalized Graduation Announcement
   Our announcement is designed to tell your friends and family about your upcoming graduation ceremony. Your custom announcement is personalized with your name, degree, major, ceremony information, and is engraved with the University seal on the outside. Inner and outer envelopes are included with each announcement.

B. Announcement Cover
   The black cover keeps one of your announcements protected for a keepsake of your graduation day.

C. Return Address Labels
   These labels have your name, address, city, state and zip along with the University seal in the upper left corner.

D. Envelope Seals
   Put the final touch on the announcement inner envelope with an elegant seal.

E. Thank You Notes
   A traditional way to say “thank you” to those who helped make your graduation a special event.

F. Certificate of Appreciation & Cover
   Honor your loved ones for their support with a special certificate. Printed on quality paper with a gold engraved seal. This set includes a vinyl cover making it a perfect way to show your appreciation.

See opposite side for order instructions.
Ordering Graduation Announcements & Class Rings

Cornell University

Dear Family and Graduating Student:

Cornell University congratulates you and your student on this upcoming graduation! The Recognition Event for December 2017 Graduates will be held on Saturday, December 16, 2017. Order personalized Graduation Announcements and a Class Ring from Balfour, Cornell’s preferred vendor.

Announcements: The personalized announcement shares news of academic achievements with family and friends. When ordering you will need to know the student’s full name, degree, and major.

Class Rings: A class ring serves as an important symbol of accomplishments while at Cornell University. Each design has detailed engraving and craftsmanship that make a class ring something to wear with pride.

Order both announcements and rings online: www.balfour.com/cornell or by phone: 800-433-0296.

Order in person at The Cornell Store any time.

Order an Announcement Package and Save!

<table>
<thead>
<tr>
<th>Package</th>
<th>50 Announcements</th>
<th>50 Thank You Notes</th>
<th>50 Inner Envelope Seals</th>
<th>50 Return Address Labels</th>
<th>1 Announcement Cover</th>
<th>50 Inner/Outer Envelopes</th>
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<td>$164.99</td>
<td>$99</td>
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Individual Items to Order:

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<th>Quantity</th>
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<tr>
<td>Additional packs of 5 (after first package of 25)</td>
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<td>$12.99</td>
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<tr>
<td>Thank You Notes with envelopes</td>
<td>25</td>
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<tr>
<td>Return Address Labels</td>
<td>50</td>
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<tr>
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<td>$14.99</td>
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<tr>
<td>Certificate of Appreciation with Cover</td>
<td>1</td>
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</table>

** The prices on this page do not include sales tax or $10.95 shipping & handling and are subject to change without notice.

We accept VISA, MasterCard, Discover, American Express, cash, or personal check. Make checks payable to:

Balfour
P.O. Box 781
Manhattan, KS 66505-0781

Announcement Text

The Faculty, The Board of Trustees, and President Martha E. Pollack announce that
(Graduate’s Name)
is a candidate for the degree of
(Graduate’s Degree)in
(Graduate’s Major)at the
Cornell University Recognition Ceremony
Saturday, the Sixteenth of December
Two Thousand Seventeen
Ten o’clock in the morning
Barton Hall
Ithaca, New York
Cornell University Diploma Frames

Presidential Masterpiece in Premier Suede Mat, #01548 $279.99

Gold Engraved in Gallery Suede Mat, #01540 $229.99

Embossed in Murano #06921 $169.99

Shop a full selection at store.cornell.edu
YOU EARNED IT
NOW FRAME IT!

Why a Diploma Frame?

Celebrate Their Achievement
Graduation is an exciting and emotional time. A diploma says they’ve made it! A diploma frame is the perfect way to protect, display, and celebrate this milestone.

A Memorable Gift
A diploma frame is a thoughtful gift that any grad will appreciate. It will bring back memories that last a lifetime!

Expertly Crafted Frames
- Official Cornell University frames.
- High-quality wood framing custom-made in the USA by Church Hill Classics.
- Museum-quality and archival matting and mounting materials to protect the diploma from damage and discoloration.
- Removable back to easily insert the diploma.

You’ll love our frames, we guarantee it!

The Cornell Store
135 Ho Plaza
Ithaca, NY 14853
Toll Free: 800-624-4080
607-255-3818

Church Hill Classics

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Important Commencement Information
Forwarding Service Requested

To the Family of:
@student name>
<home* address>

*address student provided in the "home address" field in StudentCenter